

APPLICATION TO CHANGE CONCENTRATION

This form must be submitted by students who are requesting a change in concentration.

Missing information will result in an incomplete application and will not be reviewed.

This form should be submitted to the Office of Student and Academic Services via email at cph@unthsc.edu.

Students must be in good academic standing and have a GPA 2.8 or above to be considered.

Deadlines:

Form must be submitted one month in advance of the semester for review: December 1, May 1, and July 1. Changes will not be made during a semester; you must enter a future semester/year; cohort changes will only be accepted for a fall start.

Date Submitted:

Student Name:

Student ID Number:

Email Address:

Academic Program Information:

Current Program and Concentration:

Desired Program and Concentration:

Semester/Year Effective for Change:

Required application materials to attach to your email:

1. One-page statement addressing your professional goals and why you want to change your concentration or degree or apply as a non-degree seeking student.
2. Copy of your resume or CV.
3. Unofficial copy of your transcript(s). If you are already a student at UNTHSC, you only need to submit your current transcript from HSC. We will have all other transcripts on file.

Students who change their concentration are responsible for all curriculum requirements of the new concentration or program in the semester/academic year in which the change is effective. Students will be notified of their application status via email by the Office of Student and Academic Services

Student Signature: _____